



# Broadwindsor Group Parish Community Land Trust

## **SAFEGUARDING POLICY**

### **1. Introduction and context**

- 1.1 Broadwindsor Group Parish Community Land Trust (BGP CLT) expects that partners delivering services on our behalf do so in a manner which keeps everyone safe from harm. In addition, BGP CLT may from time to time be responsible for public events, which must be conducted in accordance with this policy.
- 1.2 BGP CLT will ensure that partners involved in any activities we may manage, and which take place within our community, have in place Safeguarding Policies to protect especially children, young people (defined as of school age for this policy), and vulnerable adults
- 1.3 This policy outlines our approach to safeguarding children, young people and adults. Whilst BGP CLT does not physically own or rent premises (other than meeting space) for its activities, it may run events (other than meetings), for which instances this policy is in place. When events take place in community village halls and similar public spaces, these activities will comply with the safeguarding policies in place at those venues.
4. At least one BGP CLT Board member will be named Safeguarding Officer for each event. The BGP CLT Board has a responsibility to ensure that safeguards are fully in place and that policies and procedures are current and fit for purpose.
5. For the purpose of this policy in respect of both adults and children, the relevant authority will be informed through Dorset Council.
6. The Dorset Council point of contact for Child Safeguarding concerns is the Children's Advice and Duty Service phone line (ChAD) 01305 228866.
7. The Dorset Council point of contact for Adult Safeguarding concerns is Safeguarding 01305 221016.

### **2. Procedures for Safeguarding**



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- 2.1 Any events / activities organised by BGP CLT, where unsupervised children, young people (defined as of school age for this policy) or vulnerable adults are present will have on duty at least one BGP CLT Board member nominated as Safeguarding Officer in attendance.
- 2.2 If any BGP CLT Board member has concerns about the behaviour or actions of anyone associated with the event they are managing, they should immediately inform the named Safeguarding Officer or BGP CLT Board Chair. Anyone acting in an unsafe or unwise manner will be subject to referral to the relevant authorities.
- 2.3 If a disclosure is made it will be recorded. Leading questions should not be asked but a clear factual record made of what has been disclosed. If a concern is noticed, (such as evidence of physical abuse, severe neglect or distress), this should be reported in the same way as for disclosures. All referrers should follow the summary guidance:
- Record the time and date
  - Don't promise to keep what you're told a secret
  - Tell the child or young person what you will do next
  - Don't make promises you cannot keep
- 2.4 The BGP CLT Safeguarding Officer named for the event will ensure that any and all disclosures should be immediately reported to the named Safeguarding person for the relevant group, who will in turn inform relevant authorities, (see 1.6 and 1.7). Where appropriate, responsible adults (i.e. parents, guardians and carers), will be informed, unless such a disclosure would cause significant distress or threat to the individual making it. This decision will be made by the relevant safeguarding named person.
- 3. Code of Behaviour for BGP CLT Board and all Volunteers**
- 3.1 Safeguarding of participants at all events managed by BGP CLT is a shared responsibility of the BGP CLT Board and any BGP CLT Members who might volunteer.
- 3.2 All BGP CLT Board Officers and any Members participating in the event should familiarise themselves with the Safeguarding Policy and Procedures.



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3.3 All BGP CLT Board Officers and any Members participating in the event are expected to be familiar with expectations of behaviour when working with Children, Young People and Vulnerable Adults including:

- Respecting privacy and preserving dignity at all times
- Having sufficient personnel so that there are no occasions where the volunteer is in an isolated situation with a child, young person or vulnerable adult other than in a public area
- Avoiding physical contact other than that necessary for the care of individuals and being aware of what is acceptable for them
- Knowing that all forms of verbal abuse, aggression or manipulative behaviour are totally unacceptable, refraining from such acts and reporting any infringements.

3.4 This policy will be subject to annual review .